



# Seventy Fifth Annual General Meeting

Sunday 20 November 2022

FOR THE YEAR ENDING  
30 JUNE 2022

Katoomba RSL 86 Lurline Street, Katoomba NSW 2780 p: (02) 4782 2624  
ABN: 36 000 957 773 [www.katoombarsl.com.au](http://www.katoombarsl.com.au) [members@katoombarsl.com.au](mailto:members@katoombarsl.com.au)

---

## NOTICE OF ANNUAL GENERAL MEETING, ORDINARY RESOLUTIONS AND SPECIAL RESOLUTION

Dear Member,

You are hereby notified that the Seventy Fifth Annual General Meeting of Katoomba RSL All Services Club Limited will be held in the Auditorium at the premises of Katoomba RSL All Services Club, 86 Lurline Street, Katoomba, New South Wales on **Sunday 20 November 2022** commencing at **11:00 am**.

### AGENDA

1. Apologies.
2. To confirm the Minutes of the previous Annual General Meeting.
3. To receive and consider the Financial Report of the Company for the year ended 30 June 2022 and the Reports by Directors and Auditors thereon.
4. To declare the results of the election for positions on the Board in accordance with the triennial rule.
5. To consider and if thought fit pass the Ordinary Resolutions regarding the reimbursement of Directors' expenses contained in this Notice.
6. To consider and if thought fit pass the Special Resolution to amend the Club's Constitution contained in this Notice.

### Notice to Members – questions for the Annual General Meeting.

Any member who has a query with regard to the Club's financial accounts for the year ending 30 June 2022 should write to the Secretary/Manager, Katoomba RSL All Services Club, PO Box 820, Katoomba NSW 2780, to be received no later than **Friday 4 November 2022**, so that the necessary research can be undertaken to accurately answer your query.

Members are requested to produce their membership card before signing the attendance register.

### ARE YOU FINANCIAL?

By direction of the Board

Dated 26 October 2022

Nick Darias  
Secretary/Manager

Please Note:

Members who have **NOT** elected to receive a copy of the summary financial report which contains the Directors' report and the Auditors' report for the year ended 30 June 2022 can obtain this by asking for a copy of the report at the Club or by going to our website and clicking on our club, club documents.

---

### **PROCEDURAL MATTERS FOR SPECIAL RESOLUTIONS**

1. To be passed an Ordinary Resolution must receive votes in its favour from not less than a majority (ie 50% plus 1) of those members who being eligible to do so vote in person on the Ordinary Resolution at the meeting.
2. To be passed a Special Resolution must receive votes in its favour from at least 75% of those members who being eligible to do so vote in person on the Ordinary Resolution at the meeting.
3. The Resolutions should be read in conjunction with the notes to members which accompany each Resolution.
4. Under the Registered Clubs Act:
  - (a) members who are employees of the Club are not entitled to vote; and .
  - (b) proxy voting is prohibited.
5. Amendments to the Special Resolution (other than minor typographical corrections which do not change the substance or effect of the Special Resolution) will not be permitted from the floor of the meeting.

---

### **FIRST ORDINARY RESOLUTION**

#### **Notes on the First Ordinary Resolution regarding Directors' expenses**

1. Directors of Clubs have specific legal responsibilities under legislation such as the Corporations Act, Registered Clubs Act, Liquor Act, Gaming Machines Act, Workplace Health & Safety Act, Anti-Discrimination Act and other Acts.
  2. The role of Directors of a Board is complex and combines important aspects of good corporate governance and providing strategic leadership. Directors of registered clubs have a significant influence on the management and performance of registered clubs and are ambassadors of the Club.
  3. The Registered Clubs industry is highly regulated and Directors must be and remain compliant with complex State and Federal legislative requirements.
  4. In 2008 the Independent Pricing and Regulatory Tribunal (IPART) and Clubs NSW recommended several initiatives which include core professional development training for Directors. IPART also noted that management and governance in clubs could be improved if Boards operated more effectively and a key challenge in achieving this was increasing Directors' skill sets throughout the industry.
  5. To achieve and maintain good governance and provide strategic leadership, the Directors of the Club must receive formal training in the conduct and performance of their duties.
  6. Furthermore, sections in the Registered Clubs Act contain mandatory training requirements.
-

## **FIRST ORDINARY RESOLUTION**

That pursuant to the Registered Clubs Act: -

- (a) The members hereby approve and agree to expenditure by the Club in a sum not exceeding \$20,000.00 until the Annual General Meeting of the Club held in 2023 for the professional development and education of Directors including:
  - (1) The reasonable cost of Directors and officers attending seminars, lectures, trade displays and other similar events as may be determined by the Board from time to time;
  - (2) The reasonable cost of Directors and officers attending courses of instruction and training conducted or sponsored by ClubsNSW, or the Australian Institute of Company Directors of the Club Managers Association Australia in an area or areas or subjects relevant to the duties and functions of Directors in which the Director concerned is most in need of instruction and/or training.
  - (3) The reasonable cost of Directors attending other registered clubs for the purpose of viewing and assessing their facilities and methods of operation provided such attendances are approved by the Board as being necessary for the betterment of the Club;
  - (4) The reasonable cost of food, travel and accommodation for Directors and their partners and not more than three management staff and their partners attending the Registered Clubs Association's Annual General Meeting, Conferences and Trade Show;
  - (5) The reasonable cost of Directors and officers attending any community or charity function as a representative of the Club when authorized by the Board to do so.
  - (6) The reasonable cost of a laptop or ipad or other similar device.
- (b) The members acknowledge that the benefits in paragraph (a) above are not available to members generally but only for those who are Directors or officers of the Club.

---

## **SECOND ORDINARY RESOLUTION**

### **Notes on the Second Ordinary Resolution regarding Directors' expenses**

- 1. Directors carry out many duties in relation to the Club. These duties include attending Board and Committee meetings, meeting with and entertaining guests in the Club, and representing the Club at various events.
- 2. The Second Ordinary Resolution seeks approval of expenditure for the type of expenses listed in the resolution, reasonably incurred by directors in the course of carrying out their duties.

---

## **SECOND ORDINARY RESOLUTION**

That pursuant to the Registered Clubs Act: -

- (a) The Members hereby approve and agree to expenditure by the Club in a sum not exceeding \$9,000.00 until the Annual General Meeting of the Club held in 2022 for the following activities:
  - (1) Reasonable expenditure for a meal and beverage for each Director immediately before or after a Board or Committee meeting on the day of that meeting when that meeting corresponds with a normal meal time on production of invoices, receipts or other proper documentary evidence of such expenditure;
  - (2) Reasonable expenditure incurred by Directors in travelling to and from Directors' meetings or other duly constituted committee meetings as approved by the Board

from time to time on production of invoices, receipts or other proper documentary evidence of such expenditure;

- (3) Reasonable expenditure on food and refreshment for each Director and one guest of that Director dining in one of the Club's dining rooms on no more than eight occasions on production of invoices, receipts and other proper documentary evidence of such expenditure when such expenditure is approved by the Board at the next monthly Board meeting as being reasonable and properly incurred in the course of that Director's duties in relation to the Club;
  - (4) Reasonable expenditure on food and refreshment for Directors and senior management entertaining guests of the Club in the Club's dining rooms on production of invoices, receipts and other proper documentary evidence of such expenditure when such expenditure is approved by the Board at the next monthly Board meeting as being properly incurred in the course of that Director's or senior management officer's duties in relation to the Club and as being reasonable;
  - (5) Reasonable expenditure on a Club blazer and attire for each Director who does not possess such item of clothing.
- (b) The Members acknowledge that the benefits in paragraph (a) above are not available to members generally but only for those who are Directors or officers of the Club.

---

### **FIRST SPECIAL RESOLUTION**

*[The Second Special Resolution is to be read in conjunction with the notes to members set out below.]*

That the Constitution of Katoomba RSL All Services Club Limited be amended by:

- (a) **inserting** the following new rules 4A and 4B:

*“4A Every member is bound by and must comply with the Constitution and By-laws of the Club and any other applicable determination, resolution or policy which may be made or passed by the Board.*

*4B The Constitution and By-laws of the Club have effect as a contract between:*

- (a) the Club and each member;*
- (b) the Club and each director; and*
- (c) each member and each other member,*

*under which each person agrees to observe and perform the Constitution and By-laws so far as they apply to that person.”*

- (b) **deleting** from Rule 5(b)(ii) the word “and” and **inserting** the word “or”.

- (c) **Inserting** the following new Rule 5(b)(iii):

*“if the Board does not charge a member a subscription, but the member has not renewed their membership by the date set by the Board for the renewal of that membership; and”*

- (d) **inserting** at the end of Rule 5(b) the words “or until the membership is renewed, whichever is applicable.”

- (e) **inserting** the following new Rule 2(d):

*“A reference to a person being present or participating in a meeting “in person” includes attendance by virtual or electronic means.”*

- (f) **inserting** at the end of Rule 27 the words *“If the person applied for membership electronically, they must provide evidence verifying their identity as required by Rule 33 to be eligible for Provisional membership.”*
- (g) **deleting** from Rule 28 the words *“within six weeks from the date of the nomination form being given to the Secretary”*
- (h) **inserting** in Rule 31(a) after the words *“radius from the Club”* the words *“if such a requirement is imposed by the Registered Clubs Act.”*
- (i) **inserting** the following new Rules 32(f) and (g):
- (f) *A person may be admitted to Temporary membership for a period of up to, but not exceeding seven (7) consecutive days (or such longer period as approved by the relevant regulatory body). A person admitted to Temporary membership under this Rule shall only be required to enter their relevant details in the register of Temporary members referred to in Rule 38 on the first day that they enter the Club’s premises during that period.*
- (g) *The Secretary or senior employee then on duty may refuse a person admission to the Club as a Temporary member and/or terminate the membership of any Temporary member at any time without notice and without having to provide any reason.”*
- (j) **inserting** into Rule 35(a) after the words *“in writing”* the words *“either in hard copy or created electronically”*.
- (k) **deleting** Rule 35(a)(iv) and inserting the following new Rule:
- “the email address and telephone numbers of the applicant”;*
- (l) **inserting** into Rule 35(b) after the words *“application for membership”* the words *“made in a hard copy application”*.
- (m) **Renumbering Rule 35(e) and (f) as Rules 35 (g) and (h) and inserting** the following new Rules 35(d), (e) and (f):
- (d) *A person who has lodged an electronic application for membership and who wishes to be a Provisional member must present to an authorized officer of the Club:*
- (i) *the entrance fee and the appropriate annual subscription if any; and*
- (ii) *identification such as (without limitation a current driver’s licence or a current passport) held by that applicant”.*
- (e) *The authorised officer of the Club shall compare the particulars of the applicant as appearing in the online application with the particulars and identity of that person as appearing in the identification. If the authorised officer is satisfied that the particulars of the applicant in the online application and in the form of identification correspond, the authorised officer shall note the forms of identification and cause the application to be sent to the Secretary.*
- (f) *A person whose online application has been referred to the Secretary in accordance with paragraph (e) of this Rule 33 and who has paid the Club the*

*entrance fee (if any) and the first annual subscription (if any) for the class of membership applied for shall become a Provisional member.”*

- (n) **deleting** from Rule 35(g) the words “*and address*”.
- (o) **inserting** the following new Rule 33(i):
  - “(i) *If an applicant has made application for membership electronically, and has not become a Provisional member, the election by the Board for that person to be a member shall not have any effect unless and until the member provides to the Club forms of identification as required by Rule 33 to verify their identity.*”
- (p) **deleting the first sentence of Rule 36(a).**
- (q) **deleting** from Rule 37 the words “*provided that the annual subscription shall be not less than \$2.00 (excluding Goods & Services Tax) or such other minimum subscription provided from time to time by the Registered Clubs Act*”
- (r) **deleting** from Rule 38 the word “*provided that it is not less than \$2.00 (excluding Goods & Services Tax) or such other minimum prescribed under the Registered Clubs Act.*”
- (s) **deleting** Rule 39 and in its place **inserting** the following:
  - “(a) *Any subscription imposed by the Board shall be due and payable on such date as determined by the Board.*
  - (b) *Any member who has not paid any such subscription by the due date shall cease to be entitled to the privileges of membership of the Club.*
  - (c) *Any member who has not paid any subscription within one (1) month of the due date may by resolution of the Board be removed from membership of the Club and the provisions of Rules 42 and 43 shall not apply to such a resolution.*
  - “(d) *If the Board resolve that a subscription is not required to be paid, the Board may resolve that a member’s membership must be renewed by a date determined by the Board.*
  - (e) *Any member who has not renewed their membership within in one (1) month of the due date for the renewal may by resolution of the Board may be removed from membership of the Club and the provisions of Rules 42 and 43 shall not apply to such a resolution.*
- (t) **inserting** the following new Rule 39A:
  - “39A. *Notwithstanding any Rule contained in this Constitution, a Non-Financial member shall not be entitled to:*
    - (a) *attend at the premises or use any of the facilities of the Club for any purpose without the permission of the Board; or*
    - (b) *participate in any of the recreational, social or sporting activities of the Club or any Sub club without the permission of the Board;*
    - (c) *attend or vote at any meeting of the Club or any Sub club;*
    - (d) *nominate or be elected or appointed to the Board or any committee of a Sub club;*

- (e) *vote in the election of the Board or any committee of a Sub club;*
  - (f) *propose, second or nominate any eligible member for any office of the Club or any Sub club;*
  - (g) *propose, second or nominate any eligible member for Life membership.”*
- (u) **deleting** Rule 40(a)(ii) and **inserting** the word “*Deleted*”.
- (v) **deleting** from Rule 41 the word “*address*” and in its place **inserting** the words “*contact details, including address, email address and phone number*”.
- (w) **Renumbering Rules 43 (d) to (i) as Rules 43(h) to (m) and inserting** the following new Rules 43(d) to (g):
- “(d) *the member charged shall be entitled to call witnesses provided that:*
    - (i) *if the proposed witness fails to attend the hearing or provide evidence at the hearing, the board could still hear and determine the charge; and*
    - (ii) *the club cannot force any person, including a member, proposed by the member charged as a witness to attend and provide evidence at the hearing;*
  - (e) *The member charges must act in an appropriate manner at the meeting and in particular without limitation the member must not act in an offensive or disruptive manner.*
  - (f) *If the chairperson determines (in their absolute discretion) that the member charged is not acting in an appropriate manner, the chairperson may issue the member charged with a warning regarding the member’s conduct and advise the member that if the member fails to comply with the warning, the member may be asked to leave the meeting and the Board will continue to consider and deal with the charge in the absence of the member.*
  - (g) *If the member charged does not comply with the warning given in accordance with paragraph (e) of this Rule, the chairperson (in their absolute discretion) may exclude the member charged from the meeting and continue to consider and deal with the charge in his or her absence.*
- (x) **inserting** in Rule 43(h) before the words “*the member’s absence notwithstanding*” the words “*and the Board may impose penalties*”.
- (y) **inserting** the following new Rules 43(n), (o) and (p):
- “(n) *The Board shall have the power to adjourn, for such period as it considers fit, a meeting pursuant to this Rule 41.*
  - (o) *The Board may authorise the Secretary and other persons to attend the meeting to assist the Board in considering and dealing with the charge but those persons shall not be entitled to vote at the meeting.*
  - (p) *The outcome of disciplinary proceedings shall not be invalidated or voided if the procedure set out in Rule 41 is not strictly complied with provided that there was no substantive injustice for the member charged.”*
- (z) **deleting** from Rule 44 the words “*or for five (5) weeks whichever is sooner*”.



(aa) **inserting** the following new Rule 44A:

“(a) *If, in the opinion of the Secretary (or his or her delegate), a member has engaged in conduct that:*

- (i) *is unbecoming of a member; or*
- (ii) *is prejudicial to the interests of the Club,*

*then the Secretary (or his or her delegate) may suspend the member from some or all rights and privileges as a member of the Club for a period of up to twelve (12) months.*

(b) *In respect of any suspension pursuant to Rule 44A(a), the requirements of Rules 42 to 44 shall not apply.*

(c) *If the Secretary (or his or her delegate) exercises the power pursuant to Rule 44A, the Secretary (or his or her delegate) must notify the member (by notice in writing) that:*

- (i) *the member has been suspended as a member of the Club; and*
- (ii) *the period of suspension;*
- (iii) *the privileges of membership which have been suspended; and*
- (iv) *if the member wishes to do so, the member may request by notice in writing sent to the Secretary) the matter be dealt with by the Board pursuant to Rules 41 to 43.*

(d) *If a member submits a request under Rule 44A(c)(iv):*

- (i) *the member shall remain suspended until such time as the charge is heard and determined by the Board; and*
- (ii) *the Club must commence disciplinary proceedings against the member in accordance with the requirements of Rule 43.*

(e) *The determination of the Board in respect of those disciplinary proceedings shall be in substitution for and to the exclusion of any suspension imposed by the Secretary (or his or her delegate).”*

(bb) **inserting** in Rule 46 after the number “44” the number “44A” after the words “*the Club*” the words “*or any sub club*”.

(cc) **deleting** from Rule 48(a) the word “*Club*” and inserting the word “*Secretary*”.

(dd) inserting the following new Rule 54(h)

*A member shall not be eligible to stand for or be elected or appointed to the Board unless they have a director identification number and given that number to the Club prior to the close of nominations.”*

(ee) **deleting** from Rule 56(g) the words “*and additional nominations made with the consent of the nominee or nominees be made at the meeting for the position not so filled*” and in its place **inserting** the words “*all remaining positions will be casual vacancies.*”

(ff) **inserting** the following Rule 61(a)(i) after the word “*Establish*” the words “*and dissolve*”.

(gg) **deleting** from Rule 63 the words “calendar month for the transaction of business” and in their place **inserting** the words “each quarter for the transaction of business, where quarter means a period of 3 months ending on 31 March, 30 June, 30 September or 31 December in each year.”

(hh) **inserting** the following new Rule 71A:

*“In addition to Rule71, a resolution may be passed by the Board if the proposed resolution is emailed to all directors and all directors agree to the proposed resolution by sending a reply email to that effect. The resolution shall be passed when the last director sends their email agreeing to the resolution.”*

(ii) **“inserting** the following new Rule 86(a1):

*“(a1) The Board shall determine when, where and how all general meetings of the Club will be held provided the time of the meeting is reasonable and such meetings may be held:*

*(i) at one or more physical venues;*

*(ii) at one more physical venues using virtual meeting technology; or*

*(iii) using virtual meeting technology.”*

(jj) **deleting** from Rule 87(b)(iii) the full stop, **inserting** in its place a semi-colon and **inserting** the word “and”.

(kk) **inserting** the following Rule 87(b)(iv):

*“If the general meeting is to be held with technology, information on how members can participate in the meeting by technology;”*

(ll) **inserting** at the end of Rule 97(a) the words “All members participating in such a meeting are taken for all purpose to be present in person at the meeting while so participating”.

(mm) **inserting** the following new Rule 98(a):

*“If a general meeting is being conducted exclusively or partly through the use of technology, every resolution submitted to such a meeting shall be decided by a poll.”*

(nn) **inserting** the following new Rules 100A to 100D:

*“100A The Board may cancel or postpone any general meeting prior to the date on which it is to be held, except where such cancellation or postponement would be contrary to the Act. The Board may give such notice of the cancellation or postponement as it thinks fit but any failure to give notice of the cancellation or postponement does not invalidate the cancellation or postponement or any resolution passed at a postponed meeting. This Rule will not operate in relation to a meeting called pursuant to a request or requisition of members.*

*100B The Board may withdraw any resolution which has been proposed by the Board and which is to be considered at a general meeting, except where the withdrawal of such a resolution would be contrary to the Act..”*

(oo) **inserting** the following new Rule 109(e):

*“(e) A director or the secretary may sign a document pursuant to this Rule 104 either by signing a physical form of the document, or signing an electronic form of the document using electronic means and the two officers signing a*

*document on behalf the Club can sign different copies of the document and all use different methods to sign the document.”*

(pp) **deleting** Rules 110, 111 and 111A and in their place **inserting** the following new Rules 110, 111, 111A and 111B:

*“110. A notice may be given by the Club to any member either:*

*(a) personally; or*

*(b) by sending it by post to the address of the member recorded for that member in the Register of Members kept pursuant to this Constitution;*

*(c) by sending it by any electronic means; or*

*(d) by notifying the member, either by post, electronically, or notice displayed on the Club’s website that the notice is available and how the member can access the notice.*

*111. Where a notice is sent by post to a member in accordance with Rule 110 the notice shall be deemed to have been received by the members:*

*(a) in the case of a notice convening a meeting, on the day following that on which the notice was posted; and*

*(b) in any other case, at the time at which the notice would have been delivered in the ordinary course of post.*

*111A. Where a notice is sent by electronic means, the notice is taken to have been received on the day following that on which it was sent.*

*111B. Where a member is notified of a notice in accordance with Rule 110(d), the notice is taken to have been received on the day following that on which the notification was sent.”*

---

## **Notes to Members on Special Resolution**

1. The Special resolution proposes a number of amendments to the Constitution to update the document and ensure that it reflects current provisions of the Corporations Act and Registered Clubs Act.
2. The Special Resolution also makes a number of other drafting amendments to improve the drafting throughout the document and ensures it is up to date with best practice.
3. **Paragraph (a)** will insert introductory rules into the Constitution which reflect the status of the Constitution as a binding contract between members.
4. **Paragraphs (b) to(d)** update the definition of Financial member to reflect the fact that the Registered Clubs Act no longer requires a minimum subscription.
5. **Paragraph (e)** confirms the attendance of members at meetings held using technology.
6. **Paragraphs (g) to (i)** updates the Rules in relation to provisional and temporary membership to reflect the Registered Clubs Act.

7. **Paragraphs (f) and (j) to (p)** update the Rules in relation to applications for membership, allow application for membership to be lodged electronically, confirm the identification necessary to become a provisional member and amend the Club's Constitution to reflect the Club's current practice.
8. **Paragraphs (q) to (s)** update the rules in relation to subscriptions and the method of payment if the Board imposes subscriptions on members.
9. **Paragraph (t)** inserts a new rule to clarify the rights a non-financial member ceases to enjoy while they are not financial.
10. **Paragraph (u)** removes the requirement for the Club to keep the occupation of members in the Register of Members. This is no longer required by the Registered Clubs Act.
11. **Paragraph (v)** updates the rule requiring members to inform the Club of changes to their contact details.
12. **Paragraphs (w) to (z) (bb) and (cc)** update the rules in relation to disciplinary proceedings to reflect current best practice, sets out the procedures for disciplinary hearings in greater detail, and clarify the procedure for a member to bring witnesses to the meeting.
13. **Paragraph (aa)** will insert new disciplinary powers to be exercised by the Secretary. In summary, they provide that the Secretary will have the power to suspend a member for up to 12 months without a Board hearing. The Secretary must notify the member of the suspension. If a member receives such notification, the member could elect to have a Board hearing to determine a disciplinary charge based on the alleged conduct and the Board's decision would be in substitution for the Secretary's decision.
14. **Paragraph (dd)** will required candidates for election for the Board to have a director identification number prior to the close of nominations. The Corporations Act now requires directors to have a director identification number.
15. **Paragraph (ee)** will amend the Constitution to provide that if there are any vacancies as at the close of nominations, these will be casual vacancies to be filled by the Board after the Annual General Meeting.
16. **Paragraph (ff)** updates rules in relation to sub clubs to confirm the Board's powers in relation to sub clubs.
17. **Paragraph (gg)** updates the Rules in relation to Board meetings to reflect the current requirements of the Registered Clubs Act. The Act no longer requires the Board to meet monthly.
18. **Paragraph (hh)** updates Rules in relation to Board meetings to confirm how directors can pass resolutions electronically by email.
19. **Paragraphs (ii) to (mm)** will update the Rules in relation to general meetings and Annual General Meetings to reflect current provisions of the Corporations Act and allow for the use of technology.
20. **Paragraph (nn)** will update the Constitution to confirm the power of the Club to cancel general meetings or remove items of business that have been put forward by the Board.
21. **Paragraph (oo)** will update the Constitution to allow the Club to execute documents electronically.
22. **Paragraph (pp)** amends the rules in relation to sending notices of meetings and other notices to members to make greater use of technology and reflect current provisions of the Corporations Act.

---

## VOTING FOR DIRECTORS

### Proxy Voting is not permissible

1. The Board will appoint at least two (2) Scrutineers to assist the Returning Officer. Each nominee has the right to appoint one (1).
2. Each member will receive a Ballot paper at the place of voting, PROVIDED he or she can show their current membership card and is eligible to vote in the election.
3. The Ballot paper shall contain names of all duly nominated candidates for election to the Board. The order in which names appear on the ballot paper shall be determined by lot.
4. The voter shall mark his or her ballot paper by consecutive numbers, in order of preference from first to last, all squares MUST be numbered.
5. In any case of doubt as to the formality of the ballot paper the matter shall be referred to the Returning Officer whose decision shall be final.
6. In the event of an equality of votes for two or more candidates, the Returning Officer shall draw lots between the candidates and the candidate who is drawn first shall be declared elected to that position.
7. At the closing of the Ballot, the Returning Officer and the authorized persons, assisted by the Scrutineers shall proceed with the examination of the ballot papers and shall report the results to the Annual General Meeting, then declare such Candidate or Candidates who received the greatest number of votes duly elected.
8. The votes to be counted will be equal to the number of positions to be filled. That is as three positions on the Board are to be elected this year under the triennial election of Directors, votes 1 to 3 will be conducted and will have equal value.
9. In accordance with Rule 33(d) of the Constitution no member of the Club who is also an employee of the Club shall be eligible to vote at any meeting of the Club.
10. A nomination can be withdrawn at any time prior to the commencement of the voting.
11. Any member who wishes to nominate should contact the Chief Executive Officer.

---

## VOTING TIMES IF VOTING IS REQUIRED

### KATOOMBA RSL ALL SERVICES CLUB

|                           |                 |
|---------------------------|-----------------|
| MONDAY 14 NOVEMBER 2022   | 6.00pm – 8.00pm |
| THURSDAY 17 NOVEMBER 2022 | 6.00pm – 8.00pm |
| FRIDAY 18 NOVEMBER 2022   | 6.00pm – 8.00pm |
| SATURDAY 19 NOVEMBER 2022 | 2.00pm – 4.00pm |